



AAMJIWNAANG FIRST NATION

POLICY AND GUIDELINES FOR APPLYING FUNDING For Adult Recreation Fund

POLICY

Purpose of the funds:

The Chief and Council has set aside an amount of Band Funds to assist Adults between the age of 26 and 59 years of age, with the cost of recreational activities.

What we cannot fund:

1. Individual payments, without receipts. (i.e. distribution of per capita funding)
2. Individual applicants for profit (i.e., Gambling/Lottery).
3. Electronics: including Computers, Laptops, iPad, Gaming Systems, etc.

Eligible applicants:

1. Registered Band Members of Aamjiwnaang First Nation

Committee will take into consideration all requests made by the individual or group to the Aamjiwnaang First Nation. Maximum allowed funding is \$300 (CAN) per/fiscal year (April 1 – March 31).

PROCESS

Applications can be picked up at the Community Centre, Administration Office or on the Aamjiwnaang Website

1. Application must be fully completed and signed.
2. Briefly describe the activity or purpose of request.
3. Total cost, including applicant(s) contribution must be included.
4. A review will be done to ensure that the proposal meets the criteria.
5. Application will be reviewed and approved by the Community Services Committee.
6. If the proposal does not meet the requirements the applicant will be notified by the Community Service Coordinator, stating the reason why it does not meet the criteria.
7. The applicant will be notified by the Community Services Coordinator, of the decision of the Committee.
8. **All receipts** must be submitted for auditing purposes and HST rebate to the Finance Department. Handwritten receipts are to be supported with proof of payment.
9. Payments can be made to organization or association, with an official valid invoice.



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Request for Adult Recreation Funding

Date Received:

CONTACT INFORMATION

Name: _____

Band No#: _____

Phone #: _____

Cell #: _____

Address: _____

E-Mail: _____

Do you have Direct Deposit set up with our Finance Department:

YES ☐ NO ☐

INFORMATION of EVENT

Event/Project Attending: _____ Date(s): _____

Attach all supporting documents

Registration Fees: _____

Attach all supporting documents

Other Costs (Equipment, Etc.): _____

Attach all supporting documents

Transportation (Driving, Flying, Train, etc.): _____

Attach all supporting documents

Please return the completed form and supporting documents to the Community Services Department, at the Community Centre.

DECLARATION

It is agreed to provide the necessary documents as required and requested.

If funding is approved; it is agreed that any/all Reporting Requirements will be followed through in a timely manner. It is understood that failure to meet the Reporting Requirements will affect any future requests.

It is confirmed that the information contained in this application and the accompanying documents is true, accurate and complete.

Signature: _____

Date: _____