



AAMJIWNAANG FIRST NATION

POLICY AND GUIDELINES FOR APPLYING FUNDING

For Individual and Groups

POLICY

Purpose of the funds:

The Chief and Council has set aside an amount of Band Funds to assist Children and Youth to the age of 25 years old so that they will have an opportunity to participate in Sports, and Arts (such as music, dance etc.)

What we cannot fund:

1. Individual payments, without receipts. (i.e. distribution of per capita funding)
2. Individual or Group applicants for profit
3. Electronics: including Computers, Laptops, iPad, Gaming Systems, etc.

Eligible applicants:

1. Registered Band Members of Aamjiwnaang First Nation
2. Organizations, Groups and Association

Committee will take into consideration all requests made by the individual or group to the Aamjiwnaang First Nation. Maximum allowed finding is \$800 (CAN) per/fiscal year. This maximum will take into consideration LNHL, Recreation reimbursement and any other recreational funding.

PROCESS

Applications can be picked up at the Community Centre, Administration Office or on the Aamjiwnaang Website

1. Application must be fully completed and signed.
2. For groups clearly state all names and band numbers.
3. Briefly describe the activity or purpose of request.
4. Total cost, including applicant(s) contribution must be included.
5. State the benefit to the community.
6. A review will be done to ensure that the proposal meets the criteria.
7. Minimum of 4 hours of Community Services is required if the application is approved.
8. Provide supporting documents if any, such as letter(s) of recommendation of support.
9. Application will be reviewed and approved by the Community Services Committee.
10. If the proposal does not meet the requirements the applicant will be notified by letter by the Community Service Coordinator, stating the reason why it does not meet the criteria.
11. The applicant will be notified by the Community Services Coordinator, of the decision of the Committee.
12. Youth that are involved with organized sports/team that need advanced funds for a tournament or meet, can request so, with proper paperwork their coach or manager.
13. **All receipts** must be submitted for auditing purposes and HST rebate to the Finance Department.
14. Payments will be made to organization, association, or an official receipt for reimbursements.



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Volunteer Reporting Form

Name: _____ Contact No: _____

Address: _____

Completed Activity and Location

Actual # of Hrs

Date Completed

Supervisor's Name & Signature

Your Initials

Completed Activity and Location

Actual # of Hrs

Date Completed

Supervisor's Name & Signature

Your Initials

Completed Activity and Location

Actual # of Hrs

Date Completed

Supervisor's Name & Signature

Your Initials

For Office Use...

Date Received _____ Received by _____



AAMJIWNAANG FIRST NATION
Request for Individual Funding

Date Received:

CONTACT INFORMATION

Youth Name: _____

Parent/Guardian: _____

Youth Band No#: _____

Parent/Guardian: _____

Address: _____

Phone/Cell #: _____

E-mail: _____

Do you have Direct Deposit set up with our Finance Department: YES NO

INFORMATION of EVENT

Event/Project Attending: _____ **Date(s):** _____

Attach all supporting documents

Tuition/Registration Fees: _____

Attach all supporting documents

Other Costs (Equipment. Etc.): _____

Attach all supporting documents

Your Contributions: _____

Transportation (Driving, Flying, Train, etc.): _____

Attach all supporting documents

Benefit to the Community: _____

Expected Volunteer Service: _____

Please return the completed form and supporting documents to the Community Services Department, at the Community Centre.

DECLARATION

It is agreed to provide the necessary documents as required and requested.

If funding is approved; it is agreed that any/all Reporting Requirements will be followed through in a timely manner. It is understood that failure to meet the Reporting Requirements will affect any future requests.

It is confirmed that the information contained in this application and the accompanying documents is true, accurate and complete.

Signature: _____

Parent/Guardian: _____

Date: _____

Date: _____