



AAMJIWNAANG FIRST NATION CHIPPEWAS OF SARNIA

EMPLOYMENT OPPORTUNITY

Position Title: Housekeeper

Location: Sarnia, ON

Duration: Part-Time Contract

Posting Closes/Deadline: Open until filled

Position Summary:

Appointed, as Housekeeper, to provide a variety of cleaning services within the administrative policies and procedures established by Aamjiwnaang Home and Community Care Program.

Duties & Responsibilities:

Housekeeping services: Assisting with or undertaking light house cleaning including but not limited to:

- cleaning refrigerator
- emptying garbage
- taking garbage to the road on pickup day,
- cleaning and organizing cupboards
- tidying and cleaning rooms including vacuuming
- stripping and making beds
- sponge mopping
- dry mopping and dusting,
- cleaning inside windows
- cleaning stove or oven
- mending clothes, washing, and ironing clothes
- seasonal cleaning

Knowledge, Skills & Abilities:

- Exhibits a high degree of initiative and self-direction, good organizational and communication skills.

- Well-developed interpersonal skills, including an appreciation of the need for tact, discretion, and a positive, cheerful, and informed approach with the public.
- Ability to perform light physical tasks, with some moderate to heavy lifting involved.

Requirements:

- Valid drivers license and reliable vehicle
- Able to safely handle and use cleaning chemicals
- Flexible and able to workdays and/or evenings
- Police record check (CPIC) current, within 2 years, with vulnerable sector check

Other Considerations:

Preference may be given to Indigenous candidates with relevant on reserve employment and / or those with knowledge and understanding of Aamjiwnaang and history and community.

Application Process:

If you are interested in this opportunity, kindly forward your resume and cover letter via mail or email or fax or in person to (for a copy of the complete job description please email request):

Aamjiwnaang First Nation
978 Tashmoo Avenue
Sarnia, ON
N7T 7H5

Attention: Ashley Fisher
Human Resources Officer

Or

humanresource@aamjiwnaang.ca

Or

519-336-0382 fax

For more information, check us out online at www.aamjiwnaang.ca