

**Special Council Meeting**  
**Aamjiwnaang First Nation**  
**Tuesday, November 29, 2016 - 3:30 PM**

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The Regular Council Meeting was held on the above-date in the Council Chambers at the Administrative Complex at 3:30 PM.

**Council Members Present:** Chief Joanne Rogers (excused 4:55 pm), Councillor Dallas Sinopole, Councillor Sherri Crowley, Councillor Shawn Plain, Councillor Phillip Maness, Councillor John Adams (excused 5:13 pm), Councillor Errnol Gray

**Regrets:** Councillor Darren Henry (Bereavement)

**Others Present:**

June Simon, Interim Band Administrator

**Call to Order:**

Chief Joanne Rogers, called the meeting to order at 3:30 pm.

**Item #1: Aamjiwnaang Binoojiyag Kino Magewgamgoons – Policy & Procedure Manual**

**Discussion:** The Education Coordinator, provided some background information regarding daycares now being funded under the Ministry of Education. The Policy and Procedure Manual was reviewed section by section, to allow for questions and answers.

Why we do it:

- Dietician, works with the daycare cook
- Philosophy has to be developed and included, this helps the staff to measure student development, and allows the staff to recognize whether or not the students are benefiting from the room resources, need to identify what the scope is for the students, high scope framework to be implemented to meet ministry standards, high scopes is the easiest to develop and implement for FN daycares
- Professional development to be focused on to ensure all staff, are adequately trained to ensure the philosophy of the organization is being met
- 7 grandfathers teachings to be the foundation of the development of the philosophy
- Council must complete an annual review, and be documented for compliance
- Coaching/Mentoring will be put into place at the daycare to ensure that the new regulations of the ministry is being followed and the daycare is being compliant
- Safe parent arrival program, required to have that in the policy, calls will be placed until the staff can confirm the location of the child who may not have arrived at school
- Emergency backpack must be taken to the playground when children are playing outside
- All medical info for each child is placed near the door of the room along with the attendance/sign-in sign-out paperwork
- Playground checks are to be completed on a daily basis, staff have been informed that they will be written up if they do not comply, there is a complete list of things that staff are to look for in the playground checks
- Duty to Report, teachers/ece/social workers know what their responsibility is with regards to reporting suspected child abuse; second is to be to the Band Rep; staff are required to complete an Incident Report for all reports of child abuse

**Follow-Up:**

- Monthly – Coordinator reports to Council on the implementation of all coaching/mentoring/training initiative.
- Suspected child abuse issues; second call is to be to the Band Rep.
- Daily logs are used to record the activities in each room.
- Policy to be followed for all disciplinary action.
- Obtain a quote for video monitoring in all daycare rooms.

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Implementation – how we do it

- All details for implementation are clearly explained in this section
- 2 hours outdoor play is a requirement
- Electronic devices/gadgets will be removed from the daycare, as there are clear steps to follow for ensuring compliance to regulations
- Video monitoring is in place at all the doors entry/exit currently
- Field trip registration is completed when a child is registered
- Individual support plan for each child is to be kept on file, all staff must review the child(s) ISP form and sign off stating that they have read and understand the ISP; parental consent forms are signed prior to staff being able to work with the child(ren) who have an ISP
- High Scope is how we set up the daycare and how the programming is implemented
- CCEYA replaced the Daycare Nurseries Act
- Infants cannot be mixed with any other age group, changes have already been implemented at the daycare
- Parent Handbook, this has already been completed where the parents had to review and sign for being notified of all the changes
- Inclusion Policy – if there were special needs/children who require accessibility needs; the new policies are to ensure that they are include in the programming
- The daycare currently does not administer medication, but is willing to work with the parent(s) to ensure that the child receives the medication that may be required; in some cases the medications are taken outside with them (i.e. puffers, epi pens)
- All allergens of each child is to be listed and kept in each classroom
- Nutrition compliance reviewed, and it was noted that the cook must follow the Canada food guidelines
- First Aid, pets and plants; the daycare needs to have pet policy and any visiting animals must have their rabies vaccination on file at the daycare
- Criminal Record checks are kept on file and there is now a binder kept in the front office where all staff can sign the required forms for compliance
- Licensee requirements was the last section reviewed, and the onus that falls on Chief and Council, and who are required to sign and state that they have read and understand the policies and procedures manual

**Further comments:**

- Legal should have had an opportunity to review the document to ensure all policies are compliant with provincial legislation.
- Expressed concern about the last minute submissions to council for review and approval.

**Chief Joanne Rogers, excused at 4:55 pm and Councillor John Adams, excused at 5:13 pm**

Motion #1.      MOVED BY: Phillip Maness  
                      SECONDED BY: Dallas Sinopole

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That this Council appoints Councillor Errnol Gray, as the meeting Chairperson in the absence of the Chief.

MOTION CARRIED

Motion #2.    MOVED BY: Phillip Maness  
                  SECONDED BY: Shawn Plain

That this Council approves the Aamjiwnaang Binoojiyag Kino Magewgamgoons – Policy & Procedure Manual, November 2016, with noted changes.

MOTION CARRIED

**Item #2:        Adjournment**

Motion #3.    MOVED BY: Shawn Plain  
                  SECONDED BY: Sherri Crowley

That this Council Adjourns at 5:40 P.M.

MOTION CARRIED

Recorded by:  
Lynn M. Rosales,  
A/Band Council Clerk