



AAMJIWNAANG FIRST NATION CHIPPEWAS OF SARNIA

EMPLOYMENT OPPORTUNITY

Position Title: Registered Early Childhood Educator – Kindergarten Classroom – JK & SK

Location: Sarnia, ON

Duration: Full Time Permanent

Posting Closes/Deadline: March 13, 2020

Position Summary:

The Early Childhood Educator will work with the teacher in providing a quality, caring and supportive Kindergarten program to the Aamjiwnaang community. You will be responsible for supporting the teacher in the academic, social-emotional growth and development of all children through play-based learning; develops partnerships with parents and caregivers, in accordance with the goals and curriculum plans and the philosophy and policies of the JK/SK program. This position reports to the JK/SK Teacher/Principal.

Responsibilities:

1. Plan, carry out, and assess developmentally appropriate activities
 - Provide a daily balance of active/quiet, indoor/outdoor, and individual/group activities
 - Establish and carry out a daily activity schedule that incorporates child directed activity, care routines and transition times
 - Organize space, equipment and materials before activities
 - Assist children in expressing themselves by listening and responding with questions or comments that extend conversations
 - Use a variety of teaching techniques including modelling, observing, questioning, demonstrating, and reinforcing
 - Encourage and assist children to practice self help daily
 - Plan and carry out experiences that foster an understanding of a variety of cultures and value systems
 - Provide opportunity for child directed play experience
 - Plan and carry out activities that encourage problem solving
 - Provide experiences and play materials that actively promote diversity and acceptance in interactions and attitudes
 - Participate in short and long term planning and evaluation and staff program reviews
 - Learn and use the activities and skills provided to assist children in developing the necessary coping skills for addressing unique life issues

2. Individualize the curriculum
 - Set Observe how children use materials and interact with each other and adults
 - Use observations to expand play and plan activities that recognize individual difference
 - Initiate referrals or additional services for parents and children
3. Ensure guidance of children's behaviour that encourages positive self-concept
 - Set reasonable behaviour expectations consistent with center's philosophy and policies
 - Provide positive guidelines such as redirecting, positive language, and positive reinforcement
 - Immediately address problem behaviour without labelling the child
 - Follow behaviour guidance and policies established by the JK/SK program and consistent with accepted practice in the field of ECE
4. Ensure the child's environment is healthy and safe
 - Follow the centre's procedures for administering medications and maintaining health records
 - Report all accidents, injuries and illnesses to the teacher or delegate and record such incidents in the daily logbook
 - Update self daily on children's allergies and other special conditions
 - Establish daily eating routines that are fun for children
 - Attend to children's physical needs for toileting, diapering, and eating as promptly as possible
5. Ensure positive communication with parents
 - Assist teacher to plan for parent conferences
 - Discuss the programs daily events and the child's daily progress with parents
 - Accommodate the parent's instructions for daily routines when possible within group routines
 - Encourage parents to participate whenever possible
6. Contribute to the ongoing operations of the JK/SK program
 - Carry out the responsibilities assigned to you
 - Attend regular staff meetings
 - Maintain confidentiality of all information related to the children, their parents, and staff
 - Plan and carry out annual personal development
 - Keep up to date with early childhood advocacy developments
 - Maintain regular attendance and punctuality
7. Promote the JK/SK Program within the community
 - Actively participate in Aamjiwnaang staff activities whenever possible
 - Maintain a positive working relationship with other Aamjiwnaang staff and others who work within the building

Knowledge, Skills and Abilities:

- Believes in and practices the mission, goals of the program
- Ability to build trust and positive relationships with families in the program

- Act as a role model of appropriate behaviour
- Ability to work cooperatively as a member of the JK/SK team, facilitating a team environment through personal behaviour, work contributions and the sharing of expertise and knowledge
- Participates in the developing of new ideas and methods for program enhancement and has the ability to adjust and adapt to changes
- Ability to be energetic, resilient and maintains a sense of humour when personal resources challenged
- Achieves results with positive outcomes for children in the program
- Effective interpersonal skills under all types of conditions, exhibiting a supportive, positive approach
- A high degree of personal initiative with good planning and organizational skills
- Maintains timely and accurate files
- Continuing personal and professional development in related areas
- Ability to lift (up to 25 kg)

Requirements:

- Post Secondary Diploma in Early Childhood Education
- Current ON Registration (College of ECE)
- Sensitivity to Indigenous issues

Other Considerations:

In accordance with Section 16 Special Programs of the Canadian Human Rights Act, preference will be given to Aamjiwnaang Band Members with relevant education/experience (R.S.C 1985, c. H-6, s16 (1-3)).

Application Process:

If you are interested in this opportunity, kindly forward your resume and cover letter via mail or email or fax or in person to:

Aamjiwnaang First Nation
978 Tashmoo Avenue
Sarnia, ON
N7T 7H5

Attention: Deanna Bishop
Human Resources Officer
Or

humanresource@aamjiwnaang.ca

519-336-0382 fax

For more information, check us out online at www.aamjiwnaang.ca