



**CONTRACT EMPLOYMENT OPPORTUNITY  
AAMJIWNAANG FIRST NATION & NORTH LAMBTON  
COMMUNITY HEALTH CENTRE  
Afterschool Program Leader**



**Employment Term:** Contract = October 15, 2019 to June 26, 2020

**Supervision:** This position will be based out of the Aamjiwnaang Community Centre and under the supervision of the Community Services Coordinator and Health Promotion Team Leader.

**Qualifications:**

- A Degree or Diploma in Health Promotion or Child and Youth Worker or Early Childhood Educator, or a related discipline.
- Experience facilitating programs for children and youth aged 6-13 years.
- Strong communication and group facilitation skills.
- Basic computer skills with proficiency in Microsoft Word, Excel, Power Point and Publisher.
- Access to reliable transportation.

**Responsibilities:**

- Participate in the planning of programs based on needs of children and youth, identifying potential partners, assist with implementing outreach and promotion strategies and assist with evaluating outcomes.
- Develop, facilitate, promote and evaluate the Afterschool Programs.
- Assist supervisor with reporting to Afterschool Program specific funders (i.e. gathering pictures, promotional materials, statistics for interim and year end reports).
- Responsible for maintaining a tracking list of inventory of equipment onsite and offsite.
- Supervise Youth Leaders and volunteers at the Afterschool program ensuring they conduct themselves in a safe and appropriate manner.
- Responsible for gathering and submitting monthly statistics to supervisor.
- Provide a written report to the supervisor monthly regarding monthly activities, for funding requirements.
- Other related duties as assigned.

**Rate of Pay:** \$18.00 per hour plus 10% in lieu of benefits.

Include a cover letter, resume and three references.

**Forward to:** Jodi Peters  
Human Resources Assistant  
North Lambton Community Health Centre  
#3 – 59 King Street West  
Forest, Ontario N0N 1J0  
jpeters@nlchc.com  
Fax: 519-786-3023

**Drop off:** Maawn Doosh Gumig Community & Youth Centre  
1972 Virgil Avenue  
Sarnia, Ontario N7T 7H5

**Deadline:** All Applications must be received by October 1, 2019