



AAMJIWNAANG FIRST NATION CHIPPEWAS OF SARNIA

EMPLOYMENT OPPORTUNITY

Position Title: Prevention Worker
Location: Sarnia, ON
Duration: Full Time Permanent
Posting Closes/Deadline: February 12th, 2019

Position Summary:

The Prevention Worker is part of a team that provides life skills information and family support and referral support to individual clients or groups as awareness, promotion and educational activities in areas such as Fetal Alcohol Spectrum Disorder, sex and sexuality, suicide prevention, parenting, addictions abuse, violence, and life skills development. Facilitates access to community and professional resources. Plans, researches, coordinates and facilitates workshops and activities geared at various target groups.

Responsibilities:

Facilitates the service delivery of Family Programs & Services:

- Identifies, reviews, & researches special projects referred to in prevention: as it applies to current trends.
- Plans, coordinates and facilitates workshops, trainings, activities
- Keeps parents informed on group activities and encourages his/her involvement
- Facilitates groups (youth, multi-disciplinary etc.)
- Collaborates with other related services and workers
- Prepares community wide/oriented prevention campaigns related to Youth, parent and family activities explores programs that aim to target the Community and the top health priorities and to promote education within the community
- Determines the gaps in service and identifies and designs programs to address the needs of the target population

Provides education and support services with an emphasis on parenting issues to individual clients/families:

- Develops client goals in collaboration with Social Services Coordinator/Band Representative
- Provides support (awareness, prevention sessions) to individuals, extended families, or groups to provide/share information and discuss issues that impact on client/family

- Works in conjunction with Case Workers, support counsellors and other team members in order to provide parenting support to clients
- Works collaboratively with community organizations as required
- Provides services in various locations ex. Clients home
- Ensures outreach to family systems of clients
- Brings innovative, creative, holistic and cultural approaches to service delivery by integrating traditional and conventional approaches to service delivery (presents information on various methods to clients – individual or group)
- Ensures documentation of case contacts regarding groups and individuals
- Attends case conferences, as needed
- Participates in regular supervision with Social Services Coordinator/Band Representative

Plans, develops, facilitates and promotes Social Services initiatives:

- Delivers prevention information to target groups in the community as required
- Plans, coordinates and facilitates parenting workshops/activities
- Develops tools that will help to evaluate service delivery and maintains a database on projects and activities
- Researches and adapts existing material to develop parenting workshops using culturally relevant curriculum based on needs of the community
- Maintains a resource library of materials related to parenting
- Develops funding proposals and projects that will enhance service delivery
- Maintains positive working relationships with target groups and other team members of the Social Services Department
- Develops and maintains a resource network
- Submits monthly and/or quarterly activity reports
- Develops yearly work plans
- Conducts evaluations of each session delivered
- Participates in budget preparations with immediate Supervisor.
- Promotes programming and activities with the community using all the media available at Aamjiwnaang
- Researches and writes prevention and promotion articles to promote community awareness (i.e. parenting issues via newspaper, website and newsletters)
- Attends parenting training sessions as required
- Attends team and staff meetings regularly

Assists in the implementation, promotion and planning of the Prevention Worker team:

- Identifies special projects, resource people that would enhance existing services (this includes: community, regional and national levels).
- Assists in the facilitation of special projects
- Networks with other First Nation Prevention Workers and other community organizations.
- Participates in Aamjiwnaang First Nation special activities and trainings as required
- Formats various public relations materials and participates in public relation to activities
- Acts as spokesperson regarding program
- Assists in the development of campaigns that are relative and responsive to community needs

Other:

- Other duties as assigned.

Knowledge, Skills and Abilities:

The incumbent must possess knowledge in the following areas:

- Familiar with customs, traditions and social issues of Aamjiwnaang community
- Strong skills in program planning, promotion, implementation and presentation
- Knowledge of statistics
- Strong time management skills with ability to meet deadlines
- Strong interpersonal skills
- Strong communication skills (technical writing & editing, speaking, listening, & presentation)
- Ability to work in a team setting and/or independently
- Ability to facilitate the groups and carry projects forward
- Ability to work with varied populations (children to adult)
- Experience in delivering workshops
- Strong conflict resolution skills
- Individual must be open to working with the holistic approach
- Good computer skills (Word, Outlook, Excel, etc.).
- Ability to work some flexible hours when necessary
- Lifestyle must reflect that of a positive role model

Requirements:

- Post-secondary degree/diploma program in Social Services; Social Worker, Child & Youth
- Knowledge of **The Child and Family Services Act**
- Working knowledge of computer-based data management programs for administrative purposes
- A valid driver's license and access to a vehicle is a requirement.

Application Process:

If you are interested in this opportunity, kindly forward your resume and cover letter via mail or email or fax or in person to (for a copy of the complete job description please email request):

Aamjiwnaang First Nation
978 Tashmoo Avenue
Sarnia, ON
N7T 7H5
Attention: Lorrie Guggisberg
Human Resources Officer
Or
HumanResource@aamjiwnaang.ca
Or
519-336-0382 fax

For more information, check us out online at www.aamjiwnaang.ca