



**AAMJIWNAANG FIRST NATION JOB OPPORTUNITY
BEFORE AND AFTER SCHOOL CARE – Program Leader
Part time Contract to Permanent**

Job Summary: The role of the Before and After School Care Program, Leader will function as a team member responsible for providing safe, quality care, and service to the child participants and their families in accordance with Aamjiwnaang policies and procedures.

Specific Responsibilities:

Provide supervision, activities, and guidance appropriate to child's age and development.

- Must be able to develop a positive rapport with young children
- Be creative in planning and facilitating activities that promote physical, social, emotional development, and healthy eating and nutrition
- Be self motivating and enthusiastic in carrying out the duties
- Create an atmosphere of safety, belonging, positive development, and wellness for each child
- Provide positive role-modeling for children and volunteers
- To work with other members of the staff as a team
- To discuss staffing issues with the Principal.
- To make sure staff and children leave the location clean and tidy each day
- To ensure all children are signed in and out by an authorised parent or nominated person
- Use purchase orders to purchase supplies and snacks
- Greet school buses as required
- Maintain confidentiality

Qualifications:

- Experience in formal Early Childhood Education
- Excellent communication and problem solving skills
- High level of appreciation of First Nation culture
- Flexibility to work before and after school hours

Interested Applicants: Include a cover letter, resume and two reference letters. Please forward to:

**Band Manager
Aamjiwnaang First Nation
978 Tashmoo Ave
Sarnia, Ontario, N7T 7H5
Fax: 519-336-0382**

Deadline: All applications must be received by 4:00 p.m. on February 17, 2017. A complete job description is available upon request.